

## HAWAII CONVENTION CENTER EQUIPMENT RENTAL & EVENT SERVICES PRICE LIST

<b>PRICE LIST IS SUBJECT TO ADDITIONS OR CHANGES WITHOUT NOTICE</b>	
The following prices are for items in the facility's inventory only. Some equipment is included with set-up. Please contact your Sales Representative or Event Manager for more information. Items outside of our inventory may be obtained for you by HCC at cost plus a 25% handling fee and will be subject to applicable labor charges.	
Item Description	Rate
<b>ACCESSIBILITY EQUIPMENT</b>	
ADA Lift	No charge
ADA Ramp (*A rental fee will apply if the ramp is not being used for accessibility purposes)	No charge*
<b>ADVERTISING</b>	
Banners/Signs displayed in public, non-licensed areas	\$500.00
Event advertising on digital sign boards	\$100.00 per month
<b>AIR CONDITIONING</b>	
Air Conditioning (Non-Event Hours)	See your Event Manager
<b>AIRWALL - On reset only</b>	
Ballroom	\$200.00 "In" or "Out"
Exhibit Hall	\$350.00 "In" or "Out"
Meeting Room	\$100.00 "In" or "Out"
<b>BANNER HANGING - 1 hour minimum, 2 operators required. Includes materials to hang banner &amp; removal of banner</b>	
Banner Hanging – 1 <sup>st</sup> operator with lift	\$90.00 per hour
Additional operators	\$50.00 per hour
<b>BUILDING OVERTIME – 1 hour minimum</b>	
Hourly overtime fee to keep building open between the hours of 12:00 AM – 6:00 AM	\$500.00 per hour
Overnight dock charge	\$250.00 per dock
<b>CARTS &amp; HAND TRUCKS - without operator</b>	
Rubbermaid service cart	\$50.00 each / event
Large Flatbed Push Carts (3' x 6')	\$50.00 each / event
<b>CHAIRS</b>	
Assembly chairs (19"x21") Burgundy color - for meeting sets	\$5.00 each / event
Banquet chairs (17"x18") Burgundy color - for food & beverage functions	\$5.00 each / event
Stools	\$10.00 each / event
Booster Chair	No Charge
Highchairs	No Charge
<b>EQUIPMENT – Miscellaneous</b>	
Bleacher Seating	\$6.00 per chair
Clothes Rack	\$20.00 each / event
Dance floor - 4' x 4' Sections	\$16.00 per section
Easels - Aluminum	\$15.00 each / event
Easels - Executive Oak	\$30.00 each / event
Lollipop sign – 22"x28"	\$30.00 each / event
Mirrors	\$15.00 each / event
Piano - Baby Grand Piano (black), includes tuning	\$500.00 / event
Poster Board (Large)	\$50.00 each / event
Stanchion & rope	\$10.00 each / event
Table number stands	\$1.00 each / event
Tape - non-residue (3"x60 yd)	\$25.00 per roll
Turnstile	\$30.00 each / event
Wastebaskets: 5 gallon, includes liner and once daily servicing	\$15.00 each / event
23 gallon, includes liner and once daily servicing	\$20.00 each / event
55 gallon, includes liner and once daily servicing	\$25.00 each / event
Whiteboard w/Easel (3'x5') – includes markers & eraser	\$30.00 each / event
Whiteboard w/Easel (4'x6') – includes markers & eraser	\$50.00 each / event

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<b>FLAGS - includes base and 9' 9" pole</b>	
U.S. (4' x 6' 4")	\$20.00 per set / event
State of Hawaii (3' 9" x 6')	\$20.00 per set / event
International (contact your Event Manager for current inventory)	\$20.00 per set / event
<b>FLOOR BOX UTILITIES</b>	
Plumbing / Air / Drainage - includes installation and removal	See Plumbing Request Form
<b>HEAVY EQUIPMENT - 1 hour minimum, includes operator at straight time</b>	
Pallet Jack	\$50.00 each / per hour
<b>HOUSEKEEPING</b>	
Exhibit Show Cleaning – Booth & aisle cleaning, porter service, carpet shampooing, pre/post show	See your Event Manager
Janitorial Services (Hourly) – For events with special cleaning needs	See your Event Manager
Restroom Matron or Porter Service – For personalized service with additional amenities	See your Event Manager
<b>KEYS</b>	
Room keys (First 4 key cards - no charge)	\$10.00 each
Room keys – Lost/Not returned	\$25.00 each
<b>LABOR - 1 hour minimum unless otherwise specified</b>	
Building Overtime (12:00 AM – 6:00 AM)	\$500.00 per hour
Electrician	\$50.00 per hour/person
Fire Marshal (4 hour minimum)	\$80.00 per hour/person
Housekeeping	\$50.00 per hour/person
Plumber	\$75.00 per hour/person
Room set up (labor to make changes/additions to room set)	\$50.00 per hour/person
Security	\$35.00 per hour/person
<b>LECTERN - Each meeting room is offered one (1) complimentary podium</b>	
Standard - Nameplate size: (23 3/4" L x 16 3/4" H) w/ 1/8" groove	\$25.00 each
Table top	\$25.00 each
With Built in Sound	\$40.00 each
ADA Accessible	No charge
<b>LIGHTING</b>	
Full Lighting (Non-Event Hours) - Exhibit Halls	See Event Manager
<b>PLANTS</b>	
5 - 6' Arecca Palm - Advance Order	\$15.00 / event
5 - 6' Arecca Palm - Standard Order	\$25.00 / event
<b>STAGING / RISERS - Includes safety rails, steps, and skirt</b>	
Performance - 4' x 8' units, carpeted in gray or uncarpeted in black; 125 lbs per square foot of live load height adjustable from 36"-54" at 2" increments	\$64.00 per piece
Sico Risers - 6' x 8' units, carpeted in tan/brown (8", 16", 24", or 32" in height)	\$96.00 per piece
Seating Risers - 33" x 8' units (height increments in 4 1/2" up to 7'6")	\$16.50 per piece
<i>Note: Guardrails must be installed along the back perimeter of stages that are 8" or higher.</i>	
<b>TABLES</b>	
72" Round Table	\$20.00 each / event
6' x 30" Table	\$20.00 each / event
8' x 18" Table	\$20.00 each / event
8' x 30" Table	\$20.00 each / event
36" Cocktail Table	\$20.00 each / event
Highboy Cocktail Table (36" round)	\$25.00 each / event
<b>TRASH HAUL</b>	
35 yard roll-off (includes one push bin, rental & haul)	\$700.00 per haul
Three yard portable dumpster (includes rental & haul)	\$125.00 per haul
Push Bin	\$65.00 each/ event

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<b>WATER</b>	
Water Cooler	\$50.00 each / event
Water Bottle – 5 gallons	\$15.00 each
Water for pools, spas, water features (includes labor and hose for filling and draining)	See Plumbing Request Form

**TERMS AND CONDITIONS**

1. All material and equipment furnished by the Center for the above services shall remain the property of the Center and shall be removed *only* by the Center at the close of the show.
2. Equipment is subject to availability. Please inquire with your Event Manager for most current inventory.
3. Credit will not be given for equipment or labor ordered and not used.
4. Equipment, labor and rental rates are subject to change without notice.
5. Equipment that is not returned or is damaged will be subject to the full rental rate plus the replacement cost.
6. Equipment not returned or damaged will be subject to full rental rate plus the replacement cost.
7. All tables (excluding highboys) & chairs ordered prior to 3 business days before your first move-in date are complimentary.